**Members:**  Melissa Craft, Laura Jones, Corbin Ellsaesser, Mary McCoy & Debbie Czarnecki

**Members not present:**  Jayme Osborn, Deb Smith, Randy Rhodes, Earle Barnes Yvonne Coulter, Tymn Neece, & Melinda Doherty

**Recording Secretary:**  Jayme Osborn

1. Announcement of Recording: Missy announced that the meeting was being recorded.
2. The meeting began at 12:25 p.m. EST.
3. Secretary Report – Missy
	1. Approval of past minutes – there are not enough Board members at this meeting to approve the minutes. Missy will send out an email for approval of the previous minutes that Jayme sent out. Then Earle will post them on the website.
4. Treasurer’s Report – Mary McCoy
	1. Checking: Beginning Balance: $83,040.57

Ending Balance: $107,688.22

Deposits: $24,647.65

48 member registrations & vendor income)

Current Balance: $114,719.06

Withdrawals: $305.00

 Web fees, account – tax prep

* 1. Savings: Beginning Balance: $83,083.70

Interest Earned: $2.12

Ending Balance: $83,085.82

* 1. Taxes have been completed.
	2. Membership:
		1. Do we still have membership dues still outstanding? Mary will verify and get back to the Board. The Link Ladies keep track of that for us.
		2. We are at 78% of what we have budgeted for.
	3. Vendor Sponsorships –
		1. We are at 8-9 vendors paid, not including SCC.
1. Membership Report – Melinda is not available so there is no report at this time.
2. SIG Update – Corbin
	1. Ballots are ready to send out.
	2. Voting starts on Monday, February 23, 2015.
	3. Randy’s SIGs have one request each so they do not have to be voted on, they will automatically be done.
	4. Those SIGs with no enhancements to be voted on – send an email to the SIG members letting them know that.
	5. Corbin sent out information on how to send the information out for voting.
	6. Randy will not be at the conference, we need someone to present his information: Corbin will do it.
	7. The SIG meeting at the conference will be set up like the Town Hall meeting. The panel at the front table will be the SNUG moderators & SCC advisors. Corbin will start the meeting with an overview, and then each module will be addressed.
		1. Review the past enhancements that are now available.
		2. Then review the pending enhancements and the version they will be included in.
		3. These years’ enhancements will be approved because no vote was required.
		4. Not necessary to read through this year’s ballots – info will have gone out.
		5. Then open it up for any questions.
		6. One PowerPoint for all of the SIG’s.
			1. Template? Myra sent it out to the presenters. Corbin forwarded it to the Board.
		7. SIG booklet that goes in the conference packet – Myra did it in the past. Missy will tell Myra we still need to include the process and the SIG Enhancement Submission Form. Ballots will be left out so they can be done electronically.
3. Customer Service Update – Debbie Czarnecki
	1. Nothing new to report at this time.
4. New Business
	1. Jayme sent Missy a list of things done when she was the president. Included was the gifts presented. Details were discussed by the Board members.
5. The next meeting will be on March 19, 2015 at 12:30 EST.
6. The meeting was adjourned at 12:50 p.m. EST.
7. Reminder of Conference Call Schedules and Phone Numbers:

Annual Conference Planning – 1st Wednesday 12:00 EST; SCC’s #

Customer Service – 2nd Wednesday 12:00 EST; SCC’s #

SNUG Exec/SCC – 3rd Thursday 12:00 EST; Earle’s #

Respectfully submitted,

Jayme Osborn

SNUG Secretary 2014-2015