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| **Date:**  **June 18, 2015** |  | | | | **Time: 12:00pm EST** | |  | **Location:**  Conf Call: 800-593-8935  Passcode: 84480 | | |
| **Chair:** Melinda Doherty | | | | | | | |
| **Recorder:** Earle Barnes | | | | | | | |
| ***SNUG Member Name:*** | | ***Attended*** | ***SNUG Member Name:*** | | | ***Attended*** | | ***SCC Member Name:*** | | ***Attended*** |
| **Mary McCoy** | |  | **Debbie Czarnecki** | | |  | | **David Romano** | |  |
| **Melissa Craft** | |  | **Melinda Doherty** | | |  | | Kathy Branca | |  |
| **Earle Barnes** | |  | **Brenda Duff** | | |  | | Creed Baughman | |  |
| **Tymn Neece - Not Present** | |  | **Nikki Van Ingen - Not Present** | | |  | | Jesus Blasquez | |  |
| **Jayme Osborn - Not Present** | |  | **Sharon Black** | | |  | | **Jeff Marr** | |  |
| **Laura Jones - Not Present** | |  | ***SCC Member Name:*** | | |  | | **Fred Church** | |  |
| **Corbin Ellsaesser** | |  | Ellen Camley | | |  | | **Myra Pettis** | |  |
|  | |  | Tomek Ocipka | | |  | | Sue Hughes | |  |
| **TOPIC** | | | | **DISCUSSION** | | | | | **ACTION ITEMS** | |
| **Welcome-Roll Call** | | | |  | | | | | **Standing** | |
| **Announcement of Recording** | | | | **12:03** | | | | | **Standing** | |
| 1. **Updates**    * **SoftLab Update (MU2 and HL7 2.5.1 ) – Fred Church & Creed**      + **Clients Live**      + **Clients in Process**      + **Clients waiting to start**    * **SoftLab 4.5 Update (implementations and conversions) – Sue Hughes**      + **Clients Live**      + **Clients in Process**      + **Clients waiting to start**  * **Core Measures of Upgrade Go Lives:**   + - 1. **Projected Downtime vs. Actual Downtime**       2. **Quality of the Conversion – number of issues specific to conversion process**       3. **Number of Go Live and Post-implementation Tasks**       4. **Ave. length of time to correct Go Live issues**   + **ICD-10 Update –** | | | | **Fred – No MU2 go lives in the last month.**  **Sue not present to update 4.5**  **SCC reminded to keep in line with the new process**  **ICD10 – Ellen/Jesus - Per Fred he didn't think there were no changes in ICD10. He thought there were a couple clients that started a project.**  **Ellen had the update** | | | | | | |
| **Membership drive values**   * **Webinar Series** * **SoftWeb** * **TQC** * **SoftID** * **LIS toolkit - S&P** * **STS?** * **WebEx training** * **VRUG**   **Adjournment**  ***Next scheduled meeting: July* 16, 2015** | | | | **Elements that are important from being a SNUG member:**  **Billable to clients that did not attend SNUG**  **Charged per client - Event WebEx license is specific.**  **Offered to Non SNUG members at a higher price. ($299 for the series)**  **Information is sent by Myra as a blast to clients.**  **The Link has both lists of SNUG attendees and membership**  **We can get Dymtro to work on the form to make it a smart form and cross reference to show the price based on the client ID. Myra will check with him. If he can, then we can get the conference form setup the same way.**  **Myra – 4 webinars scheduled**  **August 28th - Lisa Einhorn, SoftWeb Plus Compensating for Epic Failures**  **September 23rd - STS – How to write test cases**  **October – S&P LIS Toolkit**  **Dec – Archie from SCC – TQC with Reagent and control setup**  **SoftID – unscheduled January or February 2016. Nicolette Thompson (CHS Buffalo - client) waiting for her manager approval.**  **No charge as a benefit for members, to limit complication in registration/tracking process and boost membership.**  **These are different presentations from things presented at SNUG**  **Missy was concerned about lack of charge for webinars because the Link would not be paid based on our contract and this cuts into their profit. We may need to renegotiate the contract or come up with some way to compensate them.**  **We need a better way to track webinar attendance. Snug will discuss and come back with ideas. Maybe the Link can track the website registration via access to a webinar specific form.**  **Jeff - Should not be too complex with only 70 unique clients. Has concerns about The Link comparing the registration process and the reconciliation that they do.**  **Initial contact for help registering should not be SCC but a SNUG member or the Link.**  **Webex training –Ideas - LIS Admin, UNIX training, etc.**  **Myra – LIS Admin could be broken down and offered as a paid option for those that didn’t attend SNUG. If online this would be all paid.**  **We are looking for something that is available online. SCC is running out of space on the WebEx server and older ones will be purged or archived.**  **Interfaces – Intro to HL7 messages could be a starter WebEx training class.**  **So many facilities have had Soft for a while and there has been turnover without proper training being handed down. We are looking for a way to offer online training for new employees stepping into LIS duties for longer existing clients. Only recent versions will be available.**  **Myra - Only recent software versions will be able to be setup.**  **SNUG will come up with topic suggestions and present them to SCC so they can start small.**  **Maybe SCC can save the webinar presentations on CD and sell as another option.**  **Missy - If we get the right presentations and keep them for future uses, SNUG would be willing to pay SCC for this. Good membership benefit This will be discussed further.**  **VRUG discussion tabled due to lack of feedback**  **12:32 pm** | | | | | | |