**Members:** Mary McCoy, Melissa Craft, Earle Barnes, Tymn Neece, Jayme Osborn, Laura Jones, Corbin Ellsaesser, Debbie Czarnecki, Debbie Smith & Melinda Doherty

**SCC Members:** David Romano, Jesus Blasquez, Fred Church, Tomek, Ellen Carnly, Myra Pettis, & Victor

**Not Present**: Yvonne Coulter, Randy Rhodes, Kathy Branca, Creed Baughman

**Recording Secretary:** Jayme Osborn

1. The meeting began at 12:02 p.m.
2. Jayme Osborn announced that the meeting is being recorded.
3. Updates
	* **SoftLab Update** (MU2 and HL7 2.5.1) – Fred Church
		+ Clients Live: 2 in November & both were on time; 1 in December with SCC on time but the client needed to delay – some things with HIS tables were not done.

* + **Core Measures of Upgrade Go Lives** – Fred Church
		- SCC will report next month. There are no more go-lives scheduled in the next month or two. The next ones will be as they sunset some of the older versions.
		- Data will also be presented at the 2015 SNUG Conference.
	+ **ICD-10 Update** – Ellen
		- Team met this morning.
		- Ellen feels that the ICD-10’s will be a go in 2015.
		- Just a few clients that have not completed it yet.
			1. 4 clients need to be patched.
		- They are running scripts to make sure that the new codes are in all environments.
		- From the previous month’s call: not all characters displaying when need to see the entire code. Client was Maine and they have received the hot fix which is now available. The fix is not needed in 4.5.
		- SCC is working on the schedule and determining the status of each client.
1. Database Conversion – Tomek
	* Short term process is stable.
	* Long term process:
		+ Supposed to be live beginning December, but due to technical issues, it had to be postponed.
		+ The process is not as simple, but they are close.
		+ Can cover the scenario for all customers in one.
		+ Plan now is for January 4th.
		+ Downtime will be about an hour. Goal is to get it to less than ½ hour. Also depends on the amount of testing the client want to do before the system is available.
		+ Will this help with the cumulative hot fix loads? Unfortunately not. There are other initiatives as far as hot fixes go. There will be specific guidelines, hoping to eliminate problems up front. They have a plan.
2. SNUG Webinar Series for 2014 – Myra Petis
* Last webinar was SoftWorkload on December 3. 67 clients registered, 33 attended. Reviews were good.
* There are two scheduled in January.
	+ Jan. 6 = Rules Setup
	+ Jan. 27 = SoftTotalQC
* We will need volunteers for the next series. They will likely be in June/July.
* May look at vendors sponsoring them. They will make sure the focus is education. The first one they were thinking about was Motorola.
1. Proposal for adding SNUG fees to Maintenance Agreement – Jesus
	* Giving a discount for SNUG attendance is off of the table.
	* We need to look at new ideas and look at the trends that are out there. We need to discuss with our own administrations.
	* This item will remain on the agenda.
2. The next meeting will be on January 15, 2015 at 12:00 noon EST.
3. The meeting was adjourned at 12:34 p.m. EST.