**Members:** Yvonne Coulter, ~~Randy Rhodes~~, ~~Mary McCoy,~~ Melissa Craft, Earle Barnes, Debbie Smith, Tymn Neece, ~~Jayme Osborn~~, Laura Jones, Corbin Ellsaesser, ~~Debbie Czarnecki~~, Melinda Doherty

Auxiliary Members: Josh Cohen, Tammy Taylor, Corbin Ellsaesser

**SCC Members:** Kathy Branca, Creed Baughman, David Romano, Jesus Blasquez, Don Keller, Fred Church, Tomek, Ellen

**Recording Secretary:** Debbie Smith

1. Announcement of Recording: 12:05 p.m. EDT
2. Updates
   * SoftLab Update (MU2 and HL7 2.5.1) – Fred Church
     + Clients Live – 49
     + Clients in process – 38
     + Clients waiting – 5-10 not sure
     + Currently no wait to start implementation
     + MU2 -Kathy – May 20, 2014 changes – CMS & ONC will allow hospitals/providers to attest in 2014 using the 2011 edition SW or 2014 edition SW. SCC wants clients to move forward and attest with 2014 edition SW.
   * Core Measures of Upgrade Go Lives – Fred Church:
     + Projected Down time vs. Actual Downtime

Typical downtime for upgrade is 5-7 hours

42 clients went live within projected downtime hours

5 clients <1 hour over projected downtime

3 clients >1 hour over projected downtime - mostly due to Oracle conversion

* + - Quality of the Conversion – number of issues specific to conversion

Almost 0 defects in product or 1-2 because of missing files

* + - Number of Go Live & Post-implementation Tasks:

Post live tasks are averaging 5-10

* + - Average length of time to correct Go Live issues:

Rather quickly with hotfix

3-4 week cycle of cumulative hotfix

* + ICD-10 Update – Ellen
    - 28 clients are live, 58 have loaded to test, 30 in process of installing.
    - SCC is suggesting everyone move forward.

1. Database Conversion - Tomek:
   * Short vs Long term DB conversion
   * Short:
     + Optimization of conversion which happens during downtime
     + Each pkg provides its own conversion script which is embedded in installation script by combining these scripts we can gain time.
     + Successfully tested on version 4.5
     + SCC can separate time consuming portions and load them the day before and this does not affect the running of SW in production.
     + Some of these steps have gone from multiple hours to 20 minutes.
     + Actively working on script
     + This has been used a couple of times.
   * Long:
     + 2 approaches –
       1. Phased – 95% of database copied by taking snapshot of system week before.
       2. Restructuring – better results
2. Proposal for adding SNUG fees to Maintenance Agreement – Jesus
   * Good discussion was held. Topic will be discussed at the SNUG Exec only meeting and Missy will update Jesus with the board’s thoughts.

1. SNUG Webinar Series for 2014 – Don
   * 5 webinars will be scheduled: Adding an Affiliate Lab; Don’t Touch That; Discreet Micro; Workload; Zebra Printer Setup & Tips
   * Suggestions for webinars – New Security; Settings & Definitions; Soft 4.5; Total QC
2. Cumulative Hot Fix:
3. Next Meeting – July 17, 2014